

## **PROFESSIONAL DPT PROGRAM**

### **STUDENT NOTICE OF ABSENCE FORM**

Nova Southeastern University's Physical Therapy Program policy states that attendance at all scheduled instructional and clinical sessions is mandatory. Students shall report absences to the program, including the reason for the absence, as soon as possible. Students whose reasons for absence are unacceptable may be subject to disciplinary action. Absences are excused only for illness/injury or special circumstances, which are evaluated on an individual basis. Absence for any other reason is considered unexcused. Unexcused absences are neither a right nor an entitlement of the student. Students are responsible for all material/content/work missed during both excused and unexcused absences. Please refer to the Test Administration policy for the implications of being absent during an examination.

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#### **Section 1: Student Information**

Student First and Last Name

Absence Dates(s)

Provide a description below of the reason(s) for absence:

Provide a statement below outlining your plan for missed work:

Student Signature

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#### **Section 2: Faculty Signature and Comments**

Faculty Signature

Date Signed

Faculty Comments:

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#### **Section 3: Program Director Signature and Comments**

**Type of Absence:**

Excused (illness)

Excused (special)

Unexcused

Program Director Signature

Date Signed

Comments: