

Student Legal Name (Last, Middle, First):

Date of Birth:

Last 4 Digits SSN:

**Professional DPT Program - Clinical Education Compliance Checklist**

<b>Compliance Item</b> (See criteria below for details)	<b>Checkpoint: Program Orientation</b>	<b>Checkpoint: Summer Year 1 PHT 5611 Intro</b>	<b>Checkpoint: Winter Year 1 PHT 6814 CP1</b>	<b>Checkpoint: Winter Year 2 PHT 6834 CP3</b>	<b>Checkpoint: Summer Year 3 PHT 6906 Orient</b>
Student Data Form					
Proof of measles, mumps, and rubella vaccine (MMR) <u>and</u> proof of positive titers, including lab values					
Proof of varicella vaccine <i>series</i> (2 doses) <u>and</u> proof of positive titers, including lab values					
Proof of HBV (hepatitis B) vaccine <i>series</i> (3 doses) <u>and</u> proof of positive titers, including lab values					
Proof of tDAP vaccine (Tetanus, Whooping Cough, Diphtheria, Pertussis) within 10 years					
Proof of Tuberculosis Skin Test (PPD) <u>and/or</u> Chest X-Ray, radiologist read with statement "Negative for Tuberculosis"		2 step test or X ray		1 step test	2 step test or X ray
Seasonal Influenza Vaccination (see details below)					
Proof of Current Health Insurance					
Certificate of Physical Exam					
Non-Fingerprint Background Check					
Fingerprint Background Check					
Proof of 10 Panel Drug Screen Results					
CPR Certification					
Education Modules/Practice Act (kept on Canvas)		State Practice Act, HIPPA, HIV, Med Errors	Alzheimer's, CPI Web		Domestic Violence
Where do I keep these items?	Castle Branch	Paper Folder, Castle Branch, Canvas	Paper Folder, Castle Branch, Canvas	Paper Folder, Castle Branch	Paper Folder, Castle Branch, Canvas

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#### Compliance Item Criteria

##### Student Data Form

- At program orientation, students will complete a student demographic data survey. While in the program, students will maintain current student demographic data forms in electronic databases and in hard-copy compliance folders, including emergency contact information. Students are responsible for reporting any change in student demographic data immediately to the Program Director.

##### Proof of measles, mumps, and rubella vaccine (MMR) and proof of positive titers

- Documented proof of date of vaccination is required. In addition, students must have a lab report for titers via blood draw stating that measles IgG, Mumps IgG and Rubella IgG antibodies are present supporting immunity. If titer indicates student is not immune, then documentation of booster vaccination is required.

##### Documentation of varicella vaccine and proof of positive titers

- Documented proof of date of vaccination is required. In addition, students must have a lab report for titer via blood draw stating that antibodies are present supporting immunity. Having had Chicken Pox does not satisfy requirement. If titer indicated student is not immune, then documentation of a booster vaccine is required.

##### Proof of hepatitis B vaccine series and proof of positive titers

- Documented proof of immunity by titer lab report. If initial titer results in not immune, student is required to provide proof of dates of Hep B vaccination (HBV) series. This can be a series of two (2) or three (3) vaccinations depending on the type received. Students must have a follow lab report for titer via blood draw stating that antibodies are present supporting immunity.

##### Proof of tDAP vaccine (Tetanus, Whooping Cough, Diphtheria, Pertussis) within 10 years

- Documented proof of date of vaccination within the past 10 years is required. If vaccination is older than 10 years, need documentation of updated vaccination. If vaccination expires while in the program, students need to provide proof of updated vaccination.

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#### Negative Tuberculosis Testing (PPD and/or X-Ray)

- Students must have documentation of negative results for 2-step PPD Skin Test or chest x ray, CT scan of lungs, MRI of lungs indicating no evidence of disease with a statement from radiologist indicating “negative for tuberculosis.” NOTE: Once students have completed the Two-Step PPD process, only a One-Step reading is required for Year 2. Two-Step process required for Year 3. Two-Step Process valid for 1 year, or 365 days following reading of 2nd skin test. Imaging for proof of no evidence of disease is required every 2 years.

#### Seasonal Influenza Vaccination

- Students must provide documentation of annual intramuscular seasonal influenza (flu) vaccination. Intranasal Administration (ie. Flu Mist, LAIV) is not acceptable. Flu season is Aug-May. The vaccination is available beginning in mid-August. Documentation must include:
  - Vaccine provider
  - Injection site
  - Date administered
  - Vaccine manufacturer
  - Vaccine batch #
  - Vaccine batch expiration date

#### Proof of Health Insurance

- Students must show a current health insurance card or a statement of coverage (ie. downloaded from internet). Students must always maintain current health insurance. If health insurance lapses at any time during the program, students will not be able to progress and may be dismissed from program.

#### Certificate of Physical Exam

- Students must have an annual physical examination which indicates that the student is in good general health and meets the health requirements of NSU. In addition, students must be able to perform the Technical Standards / Essential Functions of a DPT student. If health status should change while in the program which may affect the student’s ability to perform the Technical Standards / Essential Functions of a DPT student (ie. serious illness, injury, etc.), students must notify the Program Director and provide documentation of medical restrictions. Medical restrictions may prevent the student from participating in clinical activities and a plan for academic progression will be addressed individually in each case.

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#### Non-Fingerprint Background Check

- Upon admission to the program, students are required to complete a non-fingerprint (level I) background check through the Castle Branch system. Students are sent information from the Dr. Pallavi Patel College of Health Care Sciences (PCHCS) Student Affairs department on procedure for completing the background check. Background check results must be negative.

NOTE: Some clinical sites may require additional background checks based on the length of time since the last check and facility specific guidelines. Some citations on the background checks may prevent a student from being assigned to or result the student being denied placement at clinical sites. A student who cannot be placed at required clinical sites due to information of concern on his/her background check(s) may not be able to complete the program. Students are responsible for ongoing disclosure of background check information. Therefore, students are required to inform the program director immediately if any circumstance which has happened in the past or occurs during the student's tenure in the program, that may impact the background check. Failure to do so may result in student referral to Committee on Student Progress (CSP).

#### Fingerprint Background Check

- Students must complete a fingerprint (level II) background check twice during the program. Background check results must be negative. Clinical sites may require additional background check screening through facility-specific procedure at additional cost to the student. See "note" in Level I Background Check section.

#### Proof of 10 Panel Drug Screen Results

- Students must complete a 10-panel urine drug screen test and provide negative test results. PCHCS has a zero-tolerance policy for drug use including use of illegal drugs; the use of controlled substances without a prescription; and the use of, or being under the influence of, alcohol while on rotation/clinical experience or in class. Students who are on prescription drugs which may impact the drug screen results must be able to provide medical documentation to the Program Director. Students who have drug screen results which are positive for any of the above-mentioned substances may be subject to follow up testing and may be dismissed from the program.

#### CPR Certification

- Students are responsible for maintaining current Cardiopulmonary Resuscitation (CPR) certification for health care providers while in the program. The DPT program provides CPR training in the first and third year of the program.

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### Professional DPT Program - Clinical Education Compliance Checklist

#### Clinical Experience Compliance Education Requirements

- Students are responsible for completing the following education modules prior to attending clinical education experiences. Each module is provided in a course throughout the curriculum. Students should upload certificates/proof of completion for each module into the Clinical Education Student Center.
  - PHT 5611: Introduction to Physical Therapy
    - HIPAA Education Certificate of Completion
    - Blood Borne Pathogens/HIV Education Certificate of Completion
    - Medical Errors Education Certificate of Completion
  - PHT 6707: Gerontology
    - Alzheimer's Education Certificate of Completion
  - PHT 6814: Clinical Practicum I
    - PT Clinical Performance Instrument Web Training Certificate of Completion
  - PHT 6906: Clinical Education Experience Orientation
    - Domestic Violence Education Certificate of Completion

#### State Practice Act and Laws and Rules

- Students will review and attest to understanding the Florida State Practice Act and associated rules for physical therapy in PHT 5611: Introduction to Physical Therapy. Students who are participating in clinical experiences in a state other than Florida will be required to review and attest to understanding the individual practice act and rules of each state in which they will be placed for clinical rotations.

**\*Individual Facility Requirements:** Some clinical facilities require additional compliance requirements above and beyond what is listed here. Students must comply with these requirements in order to attend the clinical rotation. Students will be notified of these requirements by the clinical facility itself or NSU clinical education personnel.

**\*Compliance Document Maintenance:** Students are required to upload all documentation of compliance into the CastleBranch database. Some clinical sites may also use their own databases (ie. Complio) in which case students must also upload documentation in facility specific databases. The students NSU e mail address should be used as primary contact and user information for all databases.