Required Computer and Technological Equipment for OTD Students

Q: What technological tutorials should I review prior to attending orientation?

A: To be able to successfully participate in blackboard training session during orientation, you are required to review the 10 brief on demand tutorials listed below:

SharkLearn Help Center (link: https://sharklearn.nova.edu/webapps/login/?new_loc=%2Fwebapps%2Fblackboard%2Fexecute%2FenrollCourse%3Fcontext%3DCourse%26course_id%3D_223307_1 **)**

1. Submitting an Assignment
2. Creating a discussion board post
3. Creating a discussion board thread
4. Replying to a discussion board thread
5. Organizing discussion postings
6. Viewing discussion board grades
7. Creating and editing a Wiki page
8. Taking a test
9. Checking your grades
10. Setting your notification options

Q: What type of technological equipment will I need to work effectively in the blended OTD computing environment?

A: To participate in a hybrid/blended OTD course, you are required to have:

- A **laptop computer** that meets the **minimum specifications** according to the Hardware Guidelines for Computing at NSU (link: https://www.nova.edu/publications/it-standards)

- The latest version of *Microsoft Office* (including **Microsoft Word and PowerPoint***)*
    - If you have a Macintosh laptop you must have *Office for Mac* software in order to submit assignments in Microsoft format
        - Tip: depending on your needs, as a student you have access to discounted Microsoft products (if you need multiple Microsoft programs you may want to research *Microsoft Office 365 University*)

- A Blackboard compatible web browser installed

    - http://www.nova.edu/izone/blackboard_help.html

Doctor of Occupational Therapy (OTD) Program

3632 Queen Palm Drive, Tampa, FL 33169-1378 * Phone: 813-574-5340 * FAX: 813-574-5330 * www.nova.edu/chcs/ot/otd
Health Professions Division * College of Health Care Sciences * Department of Occupational Therapy

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- o http://kb.blackboard.com/pages/viewpage.action?pageId=101285989)

- High Speed Internet Connection

- **Photo Capability** - camera device with the ability to produce still photos and a photo file; acceptable file formats are jpg (Note: many cell phones are capable of this, and are acceptable as long as the photo quality is adequate.)

- **Video Capability** - video camera device with ability to record video and produce a video file; acceptable file formats are wmv, mp4, and mov (Note: many photo cameras and cell phones have this capability. Either is acceptable, as long as the video quality is adequate.)

    - o **Webcam** for the purposes of Web-based communication with classmates or faculty members (Note: many laptops come with integrated Webcams, which are acceptable)

- **Audio Capability** - A quality external microphone is required. This can be a headset or microphone-only model. (Note: many laptops come with integrated microphones; these often offer *inadequate* sound quality)

- **Scanning Capability** - scanning device with ability to scan signed documents into an Adobe Portable Document Format (PDF). (Note: many smart phones are capable of scanning once a scanning app has been downloaded).

- Note: before your class begins, check with the instructor (or advisor, if applicable) of your hybrid/blended course to be certain you have all the technological equipment needed for the course.

Q: I want to access Blackboard from my mobile device?

A: To have your Blackboard course messages, assignments, and announcements accessible on your iPhone, iPad, or Android device download the appropriate *iShark Mobile 1.8* app

- http://www.nova.edu/iShark/

Q: Will the University help me with computer/technology problems and training?

A: Nova Southeastern University has a technical staff devoted solely to helping every student resolve his or her computer problems and become proficient technology users.

- A Help Desk to answer your technology questions by email or phone: (954) 262-4357 help@nova.edu
    - o Hours: 24 hours a day/7 days a week
    - o If User Services can't give you an answer or provide a technical service, they will point you to a resource that can.

- Or click on Nova Southeastern University Student Support Website at http://www.nova.edu/help/students/index.html
    - o Resources include SharkMail Setup, SharkPass, and Free download of Thomson ResearchSoft software (e.g., *EndNote version X7.2.1*).

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