



## **Doctor of Audiology Program**

### **Attendance/Dress Code Policy**

Dear Matriculating Student:

Please be aware of two important policies that all students must abide by while matriculating in the program. Failure to consider these requirements is considered in the evaluation of the student's academic performance and professional behaviors and may result in a failing grade for a course.

#### **Attendance Policy**

Students are expected to attend all classes regularly and punctually. Many courses have assignments that are linked to attendance and punctuality. Attendance at all scheduled clinic sessions is mandatory. Commitment to attend to community service/non-class events is considered binding. Cancellation is not permitted and students behaving in this manner will be sent to the Committee on Student Progress for disciplinary action. The administration reserves the right to make changes to class schedules, assign weekend hours, or deviate from published schedules without notice.

#### **Dress Code Policy**

1. Students must maintain a neat and clean appearance befitting students attending a professional program. Attire should convey a professional appearance whenever the student is on University grounds, in classes, laboratory, or representing the program or university in a professional capacity. \*Scrubs may be worn on days when student have labs.
2. All students must have two short, white coats with their names and audiology patch on the arm. The white coat is to be worn at all clinic sessions and some outside events over the prescribed attire
3. Professional attire for men includes slacks, khaki pants, shoes, socks, shirt, necktie and white coat.
4. Professional attire for women includes dresses and skirts (knee level or below), slacks, blouses, shoes, and white coat.
5. Identification badges will be issued and must be worn when the student is on campus and when representing the program or university in a professional capacity.
6. Students may not wear the following:
  - a. Shorts

- b. Cut-offs
- c. Mini-skirts
- d. Jeans
- e. See-through clothing
- f. Low-cut blouses (no cleavage)
- g. Tank tops, halter tops, tube tops
- h. Sandals, thongs, flip-flops, sneakers
- i. T-shirts (as the outer shirt)
- j. Jogging or exercise clothing

Students who are inappropriately dressed or groomed will be requested to leave the clinic or campus. In this circumstance the student will receive a "0" for that clinic session or assignment in class until the student returns properly dressed. Repeated violations will be considered improper professional behavior and may result in disciplinary action. If a student chooses to dispute this policy, the student should follow the grievance procedures for non-academic disputes found in the Student Handbook.

I have read the attendance and dress code policies and I agree to adhere to them.

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Student Name (print)

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Signature

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Date